

Montgomery County Building Regulations Residential Drawing Standards:

- Submit two sets of construction documents
- All drawings must be drawn to a recognizable scale, such as 1/4"= 1'-0" for the floor plans
- All sheets must include the owner's name and project address
- All sheets must include the name and contact information of the person who prepared the drawings
- All sheets must be dated

Drawing Revisions:

- All revisions must be circled or clouded, in order to see the changes clearly
- All revisions must be dated
- Information which did not change as a result of the revision need not be resubmitted

Manufactured Fireplace or Solid Fuel Burning Stove Drawing Checklist: *These lists indicate common elements that must be submitted for this project type. Individual projects vary & may require additional information. If unsure of the project requirements, contact Building Regulations.*

Note: *If structural changes to existing structure are required, a Room Addition Building Permit is required. See Room Addition checklist for required documentation.*

1. Floor Plan of room to receive masonry or manufactured fireplace/stove:

- Label all room uses (Bedroom, Kitchen, Closet, Unfinished Basement, etc.)
Note: "Bonus Room" is not an acceptable designation
- Clearance to combustible construction
- Hearth location and dimensions
- Outside combustion air location

2. Submit unit installation instructions, including flue pipe and non-combustible hearth:

- Manufactured unit and associated components must be UL tested and labeled

3. Masonry fireplaces

- If building a new, stand alone, masonry fireplace (not part of a new home or room addition permit), submit a footing cross section of the fireplace as well as #1 above.

4. Masonry Fireplace repairs

- Masonry fireplace repairs do not require drawings. This is considered an over the counter permit.

5. Inspection requirements

- Masonry fireplaces have 2 inspections. 1. After the firebox is constructed and flue damper is in place but before the first flue liner is installed. 2. Right before the chimney is topped off and removal of ladders or scaffolding.
- Pre-manufactured fireplaces and stoves are inspected after the appliance and flue piping is installed and prior to covering.